79419000 SERVICES COMPLEX PROCUREMENT CONTRACT NOTICE OPEN Procedure
Evaluation consultancy services

**Kind of the procurement** (please tick an appropriate box):
- [ ] Works
- [ ] Goods
- [x] Services

1. **PROCURING ENTITY**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Ministry of Economic Development Belize - Project Management Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration No:</td>
<td></td>
</tr>
<tr>
<td>Type of PE and Main Activity Exercised:</td>
<td>Governmental organisations</td>
</tr>
<tr>
<td>Address:</td>
<td>Project Management Unit</td>
</tr>
<tr>
<td>City of Belmopan</td>
<td></td>
</tr>
<tr>
<td>Internet Address:</td>
<td><a href="https://www.belizeroadsafety.com/">https://www.belizeroadsafety.com/</a></td>
</tr>
<tr>
<td>Telephone:</td>
<td>+501 6239212</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:pamelabradley.rsp@med.gov.bz">pamelabradley.rsp@med.gov.bz</a></td>
</tr>
<tr>
<td>Contact person in charge:</td>
<td>Ian Ramirez</td>
</tr>
<tr>
<td>Telephone:</td>
<td>(501) 822-3517</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:procurementofficer.rsp@med.gov.bz">procurementofficer.rsp@med.gov.bz</a></td>
</tr>
</tbody>
</table>

**Responsible officer filling the form (if different)**

| Name, Last Name: | Ian Ramirez |
| Telephone: | +501 6239212 |
| E-mail: | ianceltonramirez@gmail.com |
| E-mail of the service from which additional information may be obtained (if different): | procurementofficer.rsp@med.gov.bz |
| Internet address of the service from which additional information may be obtained (if different): | https://www.belizeroadsafety.com/ |

**Where appropriate**, is any other form of joint procurement involved:

2. **AVAILABILITY OF THE PROCUREMENT DOCUMENTATION**

Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge: https://www.belizeroadsafety.com/

Where unrestricted and full direct access, free of charge, is not available, an indication
of how the procurement documents can be accessed:

Payment for the procurement documents (if applicable)(amount):

3. PROCUREMENT NUMBER

Procurement Number: RSP09

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

4. SUBJECT OF THE PROCUREMENT

Name of the proposed contract:

Expression of Interest – Consultancy Services for Monitoring and Evaluation Officer

CPV CODES

Main CPV code: 79419000 - Evaluation consultancy services
Additional CPV Codes (if necessary):
- 38900000 - Miscellaneous evaluation or testing instruments
- 45316210 - Installation of traffic monitoring equipment
- 63712710 - Traffic monitoring services
- 71631440 - Flow-monitoring services
- 71700000 - Monitoring and control services
- 38343000 - Error-monitoring equipment

Supplementary CPV codes (if necessary):

Kind of the procurement (please tick the relevant box(es)):

- Consultation Services
- IT Services
- Cleaning Services
- Legal Services
- Financial Services
- Immovable Property Services
- Engineering Services
- Architectural Services
- Other Services
- Goods Included

5. DESCRIPTION OF THE PROCUREMENT

Nature and extent of works, or Nature and quantity of goods or Nature and extent of services (short description of contract)

Where appropriate, description of any options

Ministry of Economic Development and Petroleum (MEDP), the Executing Agency, now wishes to procure consultancy services for a Monitoring and Evaluation Officer

6. ADDRESS FOR THE MAIN LOCATION OF WORKS, DELIVERY OF GOODS, PERFORMANCE OF SERVICES
7. ESTIMATED VALUE OF THE CONTRACT (this information shall not be published):

8. VARIANTS ADMITTED

☐ yes  ☐ no

9. PLANNED TIME FRAME FOR EXECUTION OF WORKS, DELIVERY OF GOODS, PROVISION OF SERVICES:

From: [ ] To: [ ]

Or

Duration: [24] months

10. CONDITIONS FOR PARTICIPATION

The attention is drawn to paragraph 1.9 of CDB’s Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB’s policy on conflict of interest.

Including:
where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:

12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.

Criteria used:

Following the assessment of submissions, they most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. GOB reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety.

13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:

Bids per Participant:

☐ One
☐ Several
☐ All

Awards per Successful Participant:

☐ One
☐ Several
☐ All

14. TYPE OF TENDERING METHOD (please tick an appropriate box)

☐ Open
☐ Restricted
15. **IN THE CASE OF A RESTRICTED TENDERING METHOD**, where recourse is made to the option of reducing the number of candidates to be invited to submit tenders, minimum and, where appropriate, proposed maximum number of suppliers and objective criteria to be used to choose the suppliers in question.

Minimum number

Maximum number

Criteria used

16. **TIME LIMITS**

for receipt of tenders 24/07/2020 15:30

Or

for requests to participate

17. **TIME LIMIT FOR RECEIPT OF CLARIFICATIONS**

23/07/2020 17:00

18. **ADDRESS TO WHICH TENDERS OR REQUESTS TO PARTICIPATE SHALL BE TRANSMITTED**

Address: Unit # 2, Ground Floor, William Tam Building, Mou

City: Belmopan

ZIP Code: 00000

Country: BZ

URL: https://www.belizeroadsafety.com/

19. **IN THE CASE OF OPEN TENDERING METHOD**

Duration during which the tenderer must maintain its tender. Duration (in days): 90

Date for the opening of tenders: 24/07/2020

Time for the opening of tenders: 15:45

Place for the opening of tenders: Proj Mangement Unit, Belmopan City, Belize

Persons authorized to be present at such opening: Procurement Officer

20. **LANGUAGE** or languages in which tenders or requests to participate must be drawn up

<table>
<thead>
<tr>
<th>EN</th>
<th>NL</th>
<th>FR</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

21. **NAME AND ADDRESS OF THE BODY RESPONSIBLE FOR REVIEW AND, WHERE APPROPRIATE, MEDIATION PROCEDURES. PRECISE INFORMATION CONCERNING DEADLINES FOR REVIEW PROCEDURES, OR IF NEED BE, THE NAME, ADDRESS, TELEPHONE NUMBER, FAX NUMBER AND EMAIL ADDRESS OF THE SERVICE FROM WHICH THIS INFORMATION MAY BE OBTAINED (IF APPLICABLE).**
<table>
<thead>
<tr>
<th>Road Safety Project Management Unit</th>
<th>03/07/2020</th>
</tr>
</thead>
</table>

22. **DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE**

<table>
<thead>
<tr>
<th>Road Safety Project Management Unit</th>
<th>03/07/2020</th>
</tr>
</thead>
</table>

23. **DATE OF DISPATCH OF THE NOTICE**

<table>
<thead>
<tr>
<th>10/07/2020</th>
</tr>
</thead>
</table>

24. **ANY OTHER RELEVANT INFORMATION**

|  |  |