# 7900000 SERVICES CONTRACT NOTICE OPEN Procedure

**Business services**: law, marketing, consulting, recruitment, printing and security

## 1. PROCURING ENTITY

<table>
<thead>
<tr>
<th>Name:</th>
<th>Ministry of Works Belize - Climate Vulnerability Reduction Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration No:</td>
<td></td>
</tr>
<tr>
<td>Type of PE and Main Activity Exercised:</td>
<td>Governmental organisations</td>
</tr>
<tr>
<td>Address:</td>
<td>Belmopan</td>
</tr>
<tr>
<td>Internet Address:</td>
<td></td>
</tr>
<tr>
<td>Telephone:</td>
<td>+501 8220100</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:ousher.cvrp@gmail.com">ousher.cvrp@gmail.com</a></td>
</tr>
</tbody>
</table>

**Contact person in charge:**

<table>
<thead>
<tr>
<th>Name, Last Name:</th>
<th>Orchel Usher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>8220100</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:cvrp.4426.2@gmail.com">cvrp.4426.2@gmail.com</a></td>
</tr>
</tbody>
</table>

**Responsible officer filling the form(if different):**

<table>
<thead>
<tr>
<th>Name, Last Name:</th>
<th>Juliet Neal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>+501 8220100</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:procurement.mow@gmail.com">procurement.mow@gmail.com</a></td>
</tr>
</tbody>
</table>

E-mail of the service from which additional information may be obtained (if different): mow.project4426@gmail.com

Internet address of the service from which additional information may be obtained (if different):  

**Where appropriate**, is any other form of joint procurement involved:

## 2. AVAILABILITY OF THE PROCUREMENT DOCUMENTATION

Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge: mow.project4426@gmail.com

Where unrestricted and full direct access, free of charge, is not available, an indication of how the procurement documents can be accessed:

Payment for the procurement documents (if applicable)(amount):
3. PROCUREMENT NUMBER

Procurement Number: WBS No. 4.2.1

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

4. DESCRIPTION OF THE PROCUREMENT

Nature and extent of services (short description of contract). Where appropriate, description of any options

Independent Intermediate Evaluation of the Climate Vulnerability Reduction Program

5. CPV CODES

Main CPV code:
79000000 - Business services: law, marketing, consulting, recruitment, printing and security

Additional CPV Codes (if necessary):
79400000 - Business and management consultancy and related services

Supplementary CPV codes (if necessary):

6. ADDRESS FOR THE PLACE OF PERFORMANCE

Belize City and Belmopan City, Belize

7. ESTIMATED VALUE OF THE CONTRACT (this information shall not be published):

8. VARIANTS ADMITTED

☐ yes ☐ no

9. PLANNED TIME FRAME FOR PROVISION OF SERVICES:

From: [__] To: [__]

Or

Duration: 3 months

10. CONDITIONS FOR PARTICIPATION

Consultants must be eligible as per IDB Policies for the Selection and Contracting of Consultants financed by the IDB (GN-2350-9).

Including: where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:

12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.

The Consultant should have a minimum of a Master's Degree in Civil Engineering, Economics, or Project Construction Management with at least 15 years of experience in the construction sector, and five years of experience in the development, analysis and evaluation of international development projects. Post Graduate
Certificate/Diploma or PhD will be considered an asset. The consultant should have experience in flood control works in coastal areas, and disaster risk management. The consultant should also have demonstrated experience in the planning, management and evaluation of projects, and be fluent in English.

13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:

<table>
<thead>
<tr>
<th>Bids per Participant:</th>
<th>One</th>
<th>Several</th>
<th>All</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awards per Successful Participant:</td>
<td>One</td>
<td>Several</td>
<td>All</td>
</tr>
</tbody>
</table>

14. TIME LIMITS for receipt of tenders

07/08/2020 16:00

15. TIME LIMIT FOR RECEIPT OF CLARIFICATIONS

31/07/2020 23:59

16. ADDRESS TO WHICH TENDERS SHALL BE TRANSMITTED

Address: First Floor, Soils Lab, Ministry of Works
City: Belmopan
ZIP Code: 00000
Country: BZ
URL: 

17. TENDER OPENING

Duration during which the tenderer must maintain its tender. Duration (in days): 90
Date for the opening of tenders: 07/08/2020
Time for the opening of tenders: 16:00
Place for the opening of tenders: Ministry of Works, Power Lane, Belmopan
Persons authorized to be present at such opening: Not applicable

18. LANGUAGE OR LANGUAGES IN WHICH BIDS OR REQUESTS TO PARTICIPATE MUST BE DRAWN UP

<table>
<thead>
<tr>
<th>EN</th>
<th>NL</th>
<th>FR</th>
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19. NAME AND ADDRESS OF THE BODY RESPONSIBLE FOR REVIEW AND, WHERE APPROPRIATE, MEDIATION PROCEDURES. PRECISE INFORMATION CONCERNING DEADLINES FOR REVIEW PROCEDURES, OR IF NEED BE, THE
NAME, ADDRESS, TELEPHONE NUMBER, FAX NUMBER AND EMAIL ADDRESS OF THE SERVICE FROM WHICH THIS INFORMATION MAY BE OBTAINED (IF APPLICABLE).

Evaluation Committee for the Program Management Unit, Ministry of Works

20. DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE

21. DATE OF DISPATCH OF THE NOTICE

22/07/2020

22. ANY OTHER RELEVANT INFORMATION