

75240000 SERVICES CONTRACT NOTICE OPEN Procedure

Public security, law and order services

1. PROCURING ENTITY

Name:	Ministry of Natural Resources, Petroleum and Mining Belize		
Registration No:			
Type of PE and Main Activity Exercised:	Governmental organisations NonRenewable Resource Management		
Address:	H.M. Queen Elizabeth II Boulevard, City of Belmopan, Cayo District, Belize		
Internet Address:	https://blz-cppnb.caricom.org/		
Telephone:	+501 8285023	E-mail:	info@naturalresources.gov.bz

Contact person in charge:

Name, Last Name:	Valerie Middleton		
Telephone:	+501 8285023	E-mail:	hmu@naturalresource.gov.bz

Responsible officer filling the form(if different)

Name, Last Name:	Valerie Middleton		
Telephone:	+501 8285023	E-mail:	MiddletonVA@gobmail.gov.bz

E-mail of the service from which additional information may be obtained (if different):

Internet address of the service from which additional information may be obtained (if different):

Where appropriate, is any other form of joint procurement involved:

2. AVAILABILITY OF THE PROCUREMENT DOCUMENTATION

Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge:

<https://blz.cppnb.caricom.org>

Where unrestricted and full direct access, free of charge, is not available, an indication of how the procurement documents can be accessed:

Payment for the procurement documents (if applicable)(amount):

3. PROCUREMENT NUMBER

Procurement Number:

1

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

4. DESCRIPTION OF THE PROCUREMENT

Nature and extent of services (short description of contract). Where appropriate, description of any options

The Ministry of Natural Resources, Petroleum and Mining invites tenders from duly registered security companies for the provision of security and surveillance and cash courier services at the following office premises situated in Belmopan and Belize City:

- Ministry Headquarters situated on Her Majesty Queen Elizabeth II Boulevard, Cohune Walk Area, Belmopan
- Lands and Surveys Department situated at No. 133 Corner Central American Boulevard and Cemetery Road, Belize City

I. The tender shall be for a period of two (2) years (March 1st, 2021 to February 28th, 2023)

II. The successful tender will be expected to provide the following services:-

- i. Twenty-four (24) hour general armed security and surveillance services at its offices and compound including all buildings and fixtures erected thereon situated on Her Majesty Queen Elizabeth II Boulevard, Cohune Walk, Belmopan
- ii. Ten (10) hours general armed security and surveillance services at its offices at No. 144 Corner Central American Boulevard and Cemetery Road.
- iii. Allow only authorized persons/vehicles to enter the buildings and compound
- iv. Assist in protecting employees from physical and verbal abuse
- v. Assist in protecting Ministry properties from theft and abuse
- vi. Patrol and inspect said premises during and after normal working hours
- vii. Provide an incident report, in writing, for any incident or accident occurring at the said premises
- viii. Report any suspicious movement around said premises
- ix. Any other security task as may be agreed upon from time to time by contracting parties.

5. CPV CODES

Main CPV code:

75240000 - Public security, law and order services

Additional CPV Codes (if necessary):

Supplementary CPV codes (if necessary):

6. ADDRESS FOR THE PLACE OF PERFORMANCE

Cohune Walk Belmopan: Cemetery Road Belize City

7. ESTIMATED VALUE OF THE CONTRACT (this information shall not be published):**8. VARIANTS ADMITTED**
 yes no
9. PLANNED TIME FRAME FOR PROVISION OF SERVICES:

From: 01/03/2021

To: 28/02/2023

Or

Duration: months**10. CONDITIONS FOR PARTICIPATION**

Conditions for participation in the Tendering process:

- i. Demonstrate competence and professionalism in the provision of service

- ii. Duly registered as a company under the Laws of Belize and in good standing (a letter from Belize Companies Registry is required)
- iii. Meet the deadline stated for submission of Tenders
- iv. Be prepared to negotiate the final contract price

Including: where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:

Submission of tender must be made in a sealed envelope addressed to Chief Executive Officer, Ministry of Natural Resources, Petroleum and Mining, H.M. Queen Elizabeth II Boulevard, Cohune Walk Area, Belmopan, Belize. The envelope must be marked "Tender for the Security Services at the Ministry of Natural Resources, Petroleum and Mining" along with company name and contact information.
 The deadline for the submission of tenders is Monday, January 25th, 2021. Any tender received after this deadline will not be considered.

12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.

The Ministry of Natural Resources, Petroleum and Mining does not bind itself to accept the lowest tender and reserves the right to accept or reject any tender, and to annul the process and reject all tenders, at any time prior to award of contract, without incurring any liability to the affected prospective contractor or any obligation to assign any reason for the rejection of any tender.

13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:

Bids per Participant:	<input type="radio"/> One <input type="radio"/> Several <input type="radio"/> All
Awards per Successful Participant:	<input type="radio"/> One <input type="radio"/> Several <input type="radio"/> All

14. TIME LIMITS for receipt of tenders

25/01/2021 05:00

15. TIME LIMIT FOR RECEIPT OF CLARIFICATIONS

22/01/2021 05:00

16. ADDRESS TO WHICH TENDERS SHALL BE TRANSMITTED

Address:	Cohune Walk Area
City:	Belmopan
ZIP Code:	
Country:	BZ

URL:

<https://blz-cppnb.caricom.org/>**17. TENDER OPENING**

Duration during which the tenderer must maintain its tender. Duration (in days):

Date for the opening of tenders:

05/02/2021

Time for the opening of tenders:

10:00

Place for the opening of tenders:

Ministry of Natural Resources headquarters

Persons authorized to be present at such opening

Persons who have submitted tender documents and members from the Tender Committee

18. LANGUAGE OR LANGUAGES IN WHICH BIDS OR REQUESTS TO PARTICIPATE MUST BE DRAWN UP

EN	NL	FR
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

19. NAME AND ADDRESS OF THE BODY RESPONSIBLE FOR REVIEW AND, WHERE APPROPRIATE, MEDIATION PROCEDURES. PRECISE INFORMATION CONCERNING DEADLINES FOR REVIEW PROCEDURES, OR IF NEED BE, THE NAME, ADDRESS, TELEPHONE NUMBER, FAX NUMBER AND EMAIL ADDRESS OF THE SERVICE FROM WHICH THIS INFORMATION MAY BE OBTAINED (IF APPLICABLE).

[Tender Evaluation Committee](#)

20. DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE

21. DATE OF DISPATCH OF THE NOTICE

19/01/2021

22. ANY OTHER RELEVANT INFORMATION

All submissions must include the following:

- i. Number of employees offered to provide the service
- ii. Tender Price indicated in Belize dollars inclusive of GST by hour, week and year
- iii. Two letters of reference
- iv. Certificate from the Belize Tax Services indicating no outstanding taxes
- v. Certificate from the Social Security Board that no contributions are outstanding
- vi. Any other information, brochures, etc, in regards to the company (optional)

Submission of tender must be made in a sealed envelope addressed to Chief Executive Officer, Ministry of Natural Resources, Petroleum and Mining, H.M. Queen Elizabeth II Boulevard, Cohune Walk Area, Belmopan, Belize. The envelope must be marked "Tender for the Security Services at the Ministry of Natural Resources, Petroleum and Mining" along with company name and contact information.