

7920000 SERVICES COMPLEX PROCUREMENT CONTRACT NOTICE OPEN Procedure

Accounting, auditing and fiscal services

Kind of the procurement (please tick an appropriate box):

- Works
- Goods
- Services

1. PROCURING ENTITY

Name:	Belize Solid Waste Management Authority		
Registration No:			
Type of PE and Main Activity Exercised:	Governmental organisations Solid Waste Management		
Address:	3013 Bougainvillea Street, City of Belmopan		
Internet Address:	http://www.belizeswama.com/		
Telephone:		E-mail:	info@belizeswama.com

Contact person in charge:

Name, Last Name:			
Telephone:		E-mail:	

Responsible officer filling the form(if different)

Name, Last Name:	Melanie Gladden		
Telephone:		E-mail:	gladdenm@gobmail.gov.bz

E-mail of the service from which additional information may be obtained (if different):	
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Internet address of the service from which additional information may be obtained (if different):	
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Where appropriate, is any other form of joint procurement involved:	
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2. AVAILABILITY OF THE PROCUREMENT DOCUMENTATION

Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge:	http://www.belizeswama.com/
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Where unrestricted and full direct access, free of charge, is not available, an indication	
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of how the procurement documents can be accessed:

Payment for the procurement documents (if applicable)(amount):

3. PROCUREMENT NUMBER

Procurement Number:

SWaMA-8 /22-23

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

4. SUBJECT OF THE PROCUREMENT

Name of the proposed contract:

Senior Accounts Clerk for Solid Waste Management Project II

CPV CODES

Main CPV code:

79200000 - Accounting, auditing and fiscal services

Additional CPV Codes (if necessary):

Supplementary CPV codes (if necessary):

Kind of the procurement(please tick the relevant box(es)):

In case of **services procurement**:

- Consultation Services
- IT Services
- Cleaning Services
- Legal Services
- Financial Services
- Immovable Property Services
- Engineering Services
- Architectural Services
- Other Services
- Goods Included

5. DESCRIPTION OF THE PROCUREMENT

Nature and extent of works, or Nature and quantity of goods or Nature and extent of services (short description of contract)

Where appropriate, description of any options

The scope of this consultancy is to assist the Financial Specialist in the overall financial and accounting management and administrative control functions for the Solid Waste Management Project II . SWMP II. . This will be done in accordance with the terms of the SWMP II Loan Contract, the Memorandum of Understanding between the MNR and the BSWaMA, agreed Project-specific accounting regulations with the IDB, the Project Procurement Plan, Project Execution Plans, Annual Operating Plans and other Project related documents and GoB financial policies and regulations. . The Senior Account Clerk will also assist the Financial Specialist with the overall financial and accounting management of the Solid Waste Management Authority, the Technical Cooperation TC BL 1105 and the operations of the transfer stations.

6. ADDRESS FOR THE MAIN LOCATION OF WORKS, DELIVERY OF GOODS, PERFORMANCE OF SERVICES

3013 Bougainvillea Street, Belmopan

7. ESTIMATED VALUE OF THE CONTRACT (this information shall not be published):

8. VARIANTS ADMITTED

yes no

9. PLANNED TIME FRAME FOR EXECUTION OF WORKS, DELIVERY OF GOODS, PROVISION OF SERVICES:

From: To:

Or

Duration: months

10. CONDITIONS FOR PARTICIPATION

Condition for participation will be in accordance with the Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank. GN-2350-15. May 2019.

Including:

where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:

12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.

Criteria used:

The criteria for award of contract are outlined in the Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank. GN-2350-15. May 2019.

13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:

Bids per Participant:	<input type="radio"/> One
	<input type="radio"/> Several
	<input type="radio"/> All
Awards per Successful Participant:	<input type="radio"/> One
	<input type="radio"/> Several
	<input type="radio"/> All

14. TYPE OF TENDERING METHOD (please tick an appropriate box)

Open
 Restricted

15. IN THE CASE OF A RESTRICTED TENDERING METHOD, where recourse is made to the option of reducing the number of candidates to be invited to submit tenders, minimum and, where appropriate, proposed maximum number of suppliers and objective criteria to be used to choose the suppliers in question.

Minimum number	
Maximum number	
Criteria used	

16. TIME LIMITS

for receipt of tenders	13/05/2022 14:30
Or	
for requests to participate	

17. TIME LIMIT FOR RECEIPT OF CLARIFICATIONS

18. ADDRESS TO WHICH TENDERS OR REQUESTS TO PARTICIPATE SHALL BE TRANSMITTED

Address:	3013 Bougainvillea Street
City:	belmopan
ZIP Code:	
Country:	BZ
URL:	http://www.belizeswama.com/

19. IN THE CASE OF OPEN TENDERING METHOD

Duration during which the tenderer must maintain its tender. Duration (in days):	
Date for the opening of tenders:	13/05/2022
Time for the opening of tenders:	14:30
Place for the opening of tenders:	3013 Bougainvillea Street, Belmopan
Persons authorized to be present at such opening	Procurement Officer

20. LANGUAGE or languages in which tenders or requests to participate must be drawn up

EN	NL	FR
<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

21. NAME AND ADDRESS OF THE BODY RESPONSIBLE FOR REVIEW AND, WHERE APPROPRIATE, MEDIATION PROCEDURES. PRECISE INFORMATION CONCERNING DEADLINES FOR REVIEW PROCEDURES, OR IF NEED BE, THE NAME, ADDRESS, TELEPHONE NUMBER, FAX NUMBER AND EMAIL ADDRESS OF THE SERVICE FROM WHICH THIS INFORMATION MAY BE OBTAINED (IF APPLICABLE).

22. DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE

23. DATE OF DISPATCH OF THE NOTICE

24. ANY OTHER RELEVANT INFORMATION