# 79419000 SERVICES CONTRACT NOTICE OPEN Procedure

**Evaluation consultancy services**

## 1. PROCURING ENTITY

<table>
<thead>
<tr>
<th>Name:</th>
<th>Belize Tax Service Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration No:</td>
<td></td>
</tr>
<tr>
<td>Type of PE and Main Activity Exercised:</td>
<td>Governmental organisations Inland Revenue Tax Administration</td>
</tr>
<tr>
<td>Address:</td>
<td>Eleanor Hall Building, Chetumal Street, Belize City</td>
</tr>
<tr>
<td>Internet Address:</td>
<td><a href="http://www.bts.gov.bz">http://www.bts.gov.bz</a></td>
</tr>
<tr>
<td>Telephone:</td>
<td>+501 222-5074</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:info@bts.gov.bz">info@bts.gov.bz</a></td>
</tr>
</tbody>
</table>

**Contact person in charge:**

<table>
<thead>
<tr>
<th>Name, Last Name:</th>
<th>Michelle Longworth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>222-5074</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:Michelle.Longworth@bts.gov.bz">Michelle.Longworth@bts.gov.bz</a></td>
</tr>
</tbody>
</table>

**Responsible officer filling the form (if different):**

<table>
<thead>
<tr>
<th>Name, Last Name:</th>
<th>Gabriel Bol</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone:</td>
<td>+501 222-5074</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:gabriel.bol@bts.gov.bz">gabriel.bol@bts.gov.bz</a></td>
</tr>
</tbody>
</table>

**E-mail of the service from which additional information may be obtained if different:**

| Gisel.Correa@mof.gov.bz |

**Internet address of the service from which additional information may be obtained (if different):**

Where appropriate, is any other form of joint procurement involved:

## 2. AVAILABILITY OF THE PROCUREMENT DOCUMENTATION

**Email or internet address at which the procurement documents will be available for unrestricted and full direct access, free of charge:**

| [https://bts.gov.bz](https://bts.gov.bz) |

**Where unrestricted and full direct access, free of charge, is not available, an indication of how the procurement documents can be accessed:**

**Payment for the procurement documents (if applicable) (amount):**
3. PROCUREMENT NUMBER

Procurement Number: WB5#4.2.1

Where the contract is divided into lots, the information in points 4 to 13 shall be provided for each lot.

4. DESCRIPTION OF THE PROCUREMENT

Nature and extent of services (short description of contract). Where appropriate, description of any options

The overall objective of this consultancy is to conduct an independent mid-term evaluation of the Strengthening of Tax Administration Project.
The mid-term evaluation aims to:
1. Review the project and make recommendations to improve its execution. In particular, this evaluation is to provide critical information as to what is working (and what is not), and lessons learned during the first half of the project.
2. Generate the inputs necessary to carry out the meeting to monitor mid-term results.

5. CPV CODES

Main CPV code: 79419000 - Evaluation consultancy services
Additional CPV Codes (if necessary):
Supplementary CPV codes (if necessary):

6. ADDRESS FOR THE PLACE OF PERFORMANCE

Belize Tax Service

7. ESTIMATED VALUE OF THE CONTRACT (this information shall not be published):

8. VARIANTS ADMITTED

☐ yes  ☐ no

9. PLANNED TIME FRAME FOR PROVISION OF SERVICES:

From: 02/08/2022  To: 31/10/2022
Or
Duration: months

10. CONDITIONS FOR PARTICIPATION

Comply with IDB Nationality requirements: consultant must have nationality from a member country of IDB

Including: where appropriate, indication whether the provision of the service is reserved by law, regulation or administrative provision to a particular profession; reference to the relevant law, regulation or administrative provision, a list and brief description of criteria regarding the personal situation of suppliers that may lead to their exclusion and of qualification (selection) criteria; minimum level(s) of standards possibly required; indication of required information (self-declarations, documentation).

11. WHERE APPROPRIATE, PARTICULAR CONDITIONS TO WHICH PERFORMANCE OF THE CONTRACT IS SUBJECT TO:

12. CRITERIA TO BE USED FOR AWARD OF THE CONTRACT OR CONTRACTS.
13. INDICATION OF THE POSSIBILITY OF BIDDING FOR ONE, FOR SEVERAL OR FOR ALL OF THE LOTS; INDICATION OF ANY POSSIBLE LIMITATION OF THE NUMBER OF LOTS THAT MAY BE AWARDED TO ANY ONE BIDDER:

- Bids per Participant:
  - One
  - Several
  - All

- Awards per Successful Participant:
  - One
  - Several
  - All

14. TIME LIMITS FOR RECEIPT OF TENDERS

01/07/2022 16:00

15. TIME LIMIT FOR RECEIPT OF CLARIFICATIONS

01/07/2022 12:00

16. ADDRESS TO WHICH TENDERS SHALL BE TRANSMITTED

Address: [Blank]
City: [Blank]
ZIP Code: [Blank]
Country: [Blank]
URL: https://bts.gov.bz

17. TENDER OPENING

Duration during which the tenderer must maintain its tender. Duration (in days):

Date for the opening of tenders: 05/07/2022
Time for the opening of tenders: 10:00
Place for the opening of tenders: Belize Tax Service Officer
Persons authorized to be present at such opening: not required

18. LANGUAGE OR LANGUAGES IN WHICH BIDS OR REQUESTS TO PARTICIPATE MUST BE DRAWN UP

- EN
- NL
- FR

20. DATE(S) AND REFERENCE(S) OF PREVIOUS PUBLICATIONS IN THE COMMUNITY PUBLIC PROCUREMENT NOTICE BOARD RELEVANT TO THE CONTRACT(S) ADVERTISED IN THIS NOTICE

21. DATE OF DISPATCH OF THE NOTICE

20/07/2022

22. ANY OTHER RELEVANT INFORMATION